



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BENGUET
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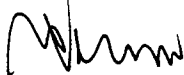


DIVISION MEMORANDUM

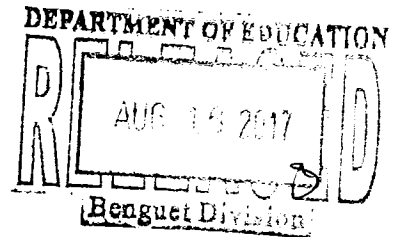
No. 172.2017

TO: All Public Schools District Supervisors/CPs
Secondary School Heads

DATE: August 16, 2017

FROM: 
MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

SUBJECT: SECOND PRE-RETIREMENT ORIENTATION-SEMINAR



1. Pursuant to MC No. 23, s. 1993, entitled: "Enjoining Agencies in the Adoption of The Pre-Retirement Program for Government Officials/Employees As Well As It's Conduct", the SDO of Benguet is pleased to conduct the 2nd "Pre-Retirement Innovations And Options for Results (PRIOR)" orientation-seminar on September 8, 2017 at Calajo Restaurant Function Hall, K.M. 6, Betag, La Trinidad, Benguet. Registration starts at 7:40 A. M.
2. At the end of the orientation-seminar, the participants should be able to:
 - 2.1. Understand the rationale behind the retirement programs of the Civil Service Commission.
 - a. Pre-retirement
 1. Steps in retirement planning
 2. Importance of having a positive mental and emotional attitude towards retirement and staying fit and healthy
 3. Programs to sustain one's physical and spiritual well-being and highlight strengths and reduce weaknesses in one's personal entrepreneurial potentials
 - b. Livelihood Skills Development Program
 1. Basic management skills necessary to operate business and creative solutions to actual business problems
 2. Scheme for financial/livelihood management
 - 2.2. Build up self-esteem, enhanced positive behavior and have fun while enriching one's self
3. The participants are indicated in enclosure "A" who were prioritized based on PSIPOP, who will be retiring at least three (3) years prior to mandatory retirement.
4. Two snacks and one lunch shall be charged to SDO Inset Funds, while travelling and other incidental expenses incurred in attending the orientation shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
5. Dissemination of this Memo to all concerned to ensure attendance of all selected participants is highly enjoined.

To be indicated in the Perpetual Index under the following subjects:

PRE-RETIREMENT OFFICIALS/EMPLOYEES ORIENTATION GUIDANCE & COUNSELLING

OSDS/sue/HR/Personnel

LIST OF PARTICIPANTS TO THE 2nd PRE-RETIREMENT SEMINAR PLUS 10 FACIS/SPEAKERS/SECRETARIAT ANNEX "A"

NAME/POSITION	DISTRICT	SEX
1. MOLLY M. ABLAZA, PSDS	SDO - Bakun	F
2. AMBROSIO T. ATEW, PSDS	SDO -Itogon II	M
3. GLORIA M. SUAYAN, PSDS	SDO - Bokod	F
4. JOSEPH A. PACPACO, PSDS	SDO - Kabayan	M
5. MERCEDES S. ANTONIO, SP II	Mankayan NHS	F
6. SHIRLEY M. COMILA, SP I	La Trinidad	F
7. ANGEL C. BUDONG, SP I	Tublay	M
8. MAXIMA S. ONIL-SP I	Kabayan	F
9. MENCIO G. SAPITAN- SP I	Buguias	M
10. ROBERT G. TUGUINAY, HT III	Buguias	M
11. MARGARITA B. CATAO	Bokod	F
12. ARNIDA L. SAURI, HT III	La Trinidad	F
13. CONCEPCION A. SUKIL-AP, HT III	Bakun	F
14. CARMEN M. MATIAS, HT III	Kabayan	F
15. ALFREDO P. PLADIO, HT III	Bulalacao NHS	M
16. ISABEL D. LICUASEN, HT I	Buguias	F
17. GLORIA B. CALPASI, MT II	Buguias	F
18. ERNESTA B. MARRERO, MT I	Mankayan	F
19. TESSIE T. BUDIKEY, MT I	Kabayan	F
20. JOVENA G. ARANDIA, MT I	Kapangan	F
21. FLORENTINA Y. BADIVAL, MT I	Atok	F
22. ASLIN C. MARCOS- TIII	Buguias	F
23. ILUMINADA O. SABILO- TIII	Buguias	F
24. CARMEN A. SULANG, TIII	Buguias	F
25. JOSEPHINE A. COMILANG-TIII	Itogon I	F
26. ARPINA A. JACINTO- T III	Itogon II	F
27. ESTHER B. BADANG- T III	Mankayan	F
28. ELDY D. AWACAN- T III	Tublay	F
29. JULIO A. DONTOGAN - T III	Bokod	F
30. SOLEDA W. LUCIO- T III	Bakun	F
31. DOMINGA LIWAYAN- T III	Kibungan	F
32. DELFINA M. ALUMNO- T III	Kabayan	F
33. EVELYN D. KHAYOG- TIII	La Trinidad	F
34. EMILIA F. CAPUYAN- TIII	La Trinidad	F
35. LILY D. JUAN -T III	La Trinidad	F
36. ELIZABETH V. ANTONIO, TIII	Tublay	F
37. EMILY L. ALCIDO-T III	La Trinidad	F
38. AURELIA G. CONTINGUEY-T III	Atok	F
39. ESTHER G. SEMEN, TIII	Bokod	F
40. RAMONA B. SALI-EM, TIII	Bakun NHS	F
41. ELIZABETH D. OCAN.- TIII	Evelio M NHS	F
42. JOSEPHINE B. BATASAN, TIII	Sinipsip NHS	F
43. ESTRELLA E. BUSLOTAN, TIII	Twin Peaks NHS	F
44. YONITA B. FORTES, TII	Tuba	F
45. SUSAN B. BANCO-OG, TII	Kibungan	F
46. NATIVIDAD A. COLINGEY, TII	Itogon II	F
47. LYDIA K. NATIGUING, TII	Tuba	F
48. ALICE C. ACOS, TII	Kapangan	F
49. ALICE B. DANIS, TII	Kapangan	F
50. DIANA C. WAKAT, TI	Kabayan	F